Sample Invoice when department submits invoice - (Non-PO)

Eli Yale Consulting

Enhancing Individual, Team and Organization Effectiveness

November 9, 2020S-312567Source\$500.00Dawn AllenCO01.YD000002.CC1313.PG00001.PJ006343Yale School of ManagementSC236165 Whitney AvenueNovember 13, 2020New Haven, CT 06511-3729da9

RE: <u>Leadership – 60 Minute Coaching Sessions</u>

INVOICE: LL 1120

Name	Coaching Date		Fee
Michele Jones	09/23/20		250.00
Sam Smith	09/25/20		250.00
		TOTAL	\$ 500.00

Payment within 15 days of receipt is appreciated *Thank you for your business*

Eli Yale Consulting 5 Grove Street, New Haven CT 06511 eliyaleconsulting@gmail.com