Requesting Remote Access to Bloomberg Terminals (Dean/Faculty)

Universities must reach out to their Bloomberg representative to enable “Disaster Recovery” (DR) mode for remote access to Bloomberg Terminals. The representative will walk you through the process and what this entails. Under Disaster Recovery, the open terminals at the university will be made available to students to be accessed from home. This means that if your university has 10 non-BBA Terminals, then 10 people, at most, will be able to access the terminals at any single time. (BBA terminals are terminals that are tied to a specific faculty member, and thus can only be access by the faculty member).

Once enabled by your Bloomberg representative, under Disaster Recovery, students and professors will be able to use their Bloomberg Terminal logins to access Bloomberg remotely. Students and professors without existing logins will be able to request a login via our BMC web portal: https://portal.bloombergforeducation.com/

IMPORTANT NOTE: Only one student can be logged into a Bloomberg Terminal remotely. If a Student A is logging in and the terminal is being used by Student B, Student A will see a warning that they are logging into a terminal that is currently being used by Student B. Student A will have the option to kick Student B off or try again later. If Student B was randomly kicked off the terminal, this means Student A kicked Student B off the terminal.

SEE NEXT PAGE FOR LOGIN INSTRUCTIONS
Bloomberg Terminal Access from Home

Requesting a Bloomberg Terminal Login

- Students and faculty that have an existing Bloomberg Terminal login can follow the instructions in the next section Logging In to a Terminal Remotely.

- Students and faculty that do not have an existing Bloomberg Terminal login, can request a Bloomberg username and password at our BMC web portal: https://portal.bloombergforeducation.com/

Users WITHOUT a BMC account tied to a university e-mail
Users without a BMC account tied to a university e-mail can create an account for free with their university e-mail at our BMC web portal https://portal.bloombergforeducation.com/

IMPORTANT NOTE: Students that are asked for their credit card information should contact us directly at bbg.edu@bloomberg.net to prevent an unnecessary charge.

Users WITH a BMC account tied to a university e-mail
Users with a BMC account tied to their university e-mail can login with their BMC username and password. If the university has DR mode activated, users should see a tab at the top of their dashboard called “Terminal Access”. Click this tab and follow the instructions.

NOTE: If “DR” mode is activated and are using your university email but still do not see this tab, email us at bbg.edu@bloomberg.net with your BMC account information.
Bloomberg Terminal Access from Home

Logging In to a Terminal Remotely

Once a student or professor has a Bloomberg login (different from a BMC login), users may login to Bloomberg remotely in the following way:

**Step 1:** Navigate to [https://bba.bloomberg.net/](https://bba.bloomberg.net/)

**Step 2:** Enter personal Bloomberg username and password

NOTE: Bloomberg Terminal credentials should be used. BMC credentials are NOT valid here.

**Step 3:** Verify identity with a code sent to the enrolled student email or mobile device. If this information is not already on file with Bloomberg, contact customer support: [https://www.bloomberg.com/professional/support/support-numbers/](https://www.bloomberg.com/professional/support/support-numbers/)

**IMPORTANT NOTE:** Only one student can be logged into a Bloomberg Terminal remotely. If a Student A is logging in and the terminal is being used by Student B, Student A will see a warning that they are logging into a terminal that is currently being used by Student B. Student A will have the option to kick Student B off or try again later. If Student B was randomly kicked off the terminal, this means Student A kicked Student B off the terminal.