Samsung Android Corporate eMail settings

Use this article to configure your Samsung Android device for corporate eMail settings for Exchange

Step-by-step guide

NOTE: Android OS varies by manufacturer and software version, please contact the SOM Helpdesk if these instructions do not match your device.

1. From the Home screen press the Menu button, and then select Settings. You also can get to Settings by bringing up Applications and then selecting Settings from the list.

2. Select Accounts & Sync from the settings list.
NOTE: If you are reconfiguring your Yale account, you should remove the existing account at this point. Tap “Exchange Activesync,” then tap “Remove Account” twice. Proceed to step 3.

3. Press Add account button.
4. Select **Corporate** from the list.
5. Enter the requested information and then press Next.

Email address: Your Yale email address (ie: first.last@yale.edu)

Password: Your Yale NetID password.
6. Fill in additional information and then press **Next**.

   Domain: *leave blank*

   Username: *YourFirst.Last@yale.edu*

   Password: *Your Yale NetID password*

   Exchange server: *outlook.office365.com*
7. Default settings offer most consistent syncing, but adjust as you prefer and then press **Next**.
8. Assign a Name to the account and then press **Done**.
9. Exchange requires that security settings on your device be changed, select **Activate** if you wish to complete the configuration.
Activate device administrator?

Email

Activating administrator will allow Email to perform following operations

⚠️ **Delete all data**
Perform factory reset, deleting all data without confirmation

⚠️ **Reset password**
Resets your password. Administrator will send you temporary password to log in

⚠️ **Limit passwords**
Restricts password types to use

⚠️ **Recover password**
Allow to recover the password to unlock the device.

⚠️ **Expire password**
Allow to expire the password and make

- [ ] Activate
- [ ] Cancel

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