Enter Zoom meeting or use conference phone

1. To start a Zoom meeting or use the room conference phone, select the Zoom/Phone Icon.

2. Then press the home button on the right of the screen to enter the Zoom room controls.

3. Click Here to see ZoomRoom instructions.

Share your Laptop Screen

1. To share your screen, press the laptop button.

2. Simply plug in the HDMI cable or use Solstice (the system will default to Solstice if the HDMI cable is not plugged in).
3. If using solstice follow on screen instructions or click here for more details.

**Use in room camera and mic for non-zoom video conference applications like Skype etc.**

1. Select Laptop

2. Plug in table HDMI Cable or use solstice

3. Plug table USB cable into laptop

4. Use video conferencing application of your choice. Be sure to go into video conferencing applications settings to be sure you are using the in room mic and camera.