Translation Technology Support

Summary

SOM supports an international learning environment. Media services can support the technology aspect of translation during conferences if needed. Interpreters would have to be brought in and Media Services would provide the devices and headsets needed for the interpreters to translate.

Features

- Technology equipment required for translation in the classrooms
- Portable Translation Booth setup
- Technician to setup and operate equipment

Who can use it?

Anyone who is part of the SOM community or an SOM affiliate and planning an event or conference at our facilities.

How much does it cost?

This service is available at no charge to the Yale School of Management community during regular business hours Monday - Friday 8am-5pm. Outside SOM events would be charged labor needs required for translation.

How do I get it?

A request can be generated through your room booking in the Event Management System (EMS).

Yale SOM has a consent form (you can [read about it in detail here](#)). The consent form should be downloaded and executed prior to any video broadcast or recording of guest speakers. These forms are required for guest speakers to sign, if they are speaking at a recorded conference at Yale School of Management. Recordings will not be released until these permission forms are signed. Speaker permission forms must be completed prior to event start, in order for the recording to take place. Faculty members are only required to sign these permission forms if it is a non SOM event.

[Download the Speaker Permission form](#) and have it signed, and upload electronically (scanned, or clear camera image) to your conference or event ticket, which was sent to you as a confirmation of your request through the EMS.

Related Policy and Procedures

- All users of Yale University computing and networking facilities are expected to read and abide by the [Information Technology Appropriate Use Policy](#). For additional information, please familiarize yourself with the [Policies and Procedures related to HIPAA Security](#).

Related Knowledge Articles