Classroom Presentation Equipment

Classrooms are equipped with digital presentation systems. To understand how to operate the lecterns in the classrooms, please refer to the overview Video and Documentation below. The Media Services team is also happy to schedule a time to meet with you for a classroom training session.

Step-by-step guides

Lectern Features:

Monitor Tilt: Press the MONITOR button to adjust the angle of the monitor as required

Podium: Raise/Lower podium height - use the Lift button

Coffee: A pull out coffee tray is located on the podium

Laptop Connection:
Document Camera Setup:

**Document Camera**

- Doc Cam (in Select Rooms) - stored on a shelf, under the Podium
- It has two (2) cables which connect in the Accessory Tray
- Lift the Doc Cam arm to turn on
- Select ‘Doc Cam’ from the Preset menu

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