Desk Phones for Faculty and Staff

Faculty and Staff at can order desk phones for their offices. At SOM, we have standardized on using voice over internet protocol (VOIP) desk phones. These phones allow you to unplug your phone and move it to another location while keeping your same phone number. Take your VOIP phone with you to another room, and anywhere you connect it to the Internet, you can receive your incoming calls.

Yale University Telecom manages Desk Phones on Campus. See Yale's [Desk Phone on Campus article](#) for more information on this service.

**Features**

- Selection of a handset that suits your office needs
- Connects anywhere on campus that an ethernet network connection is available and your number stays the same
- Modern features such as call forwarding, hold, speaker and more

**Who can use it?**

SOM faculty and staff members with offices on Yale campus.

**How much does it cost?**

There is no direct cost for SOM faculty and staff, it is part of the assessed bundle for telecom services to your department.

**How do I get it?**

Review the handset options available by reviewing our knowledge articles below, then Contact the [SOM IT Service Desk](mailto:somit@yale.edu) by calling (203) 432-7777, or email us a request at somit@yale.edu

**Related Policy and Procedures**

- All users of Yale University computing and networking facilities are expected to read and abide by the [Information Technology Appropriate Use Policy](#). For additional information, please familiarize yourself with the [Policies and Procedures related to HIPAA Security](#).

**Related Knowledge Articles**

- Desk and Conference Phone Models & Accessories
- Dialing Conventions & Call Forwarding
- Request changes to PIN or Voicemail
- Telephone Repair Request
- Voicemail Access from Outside Line
- Voicemail Pass Code Reset
- Voicemail Quick Guides
- Voicemail-to-Email requests from faculty and staff