New Research Data Requests

Use this article to learn the process for requesting that a new dataset be made available to the SOM Research Committee.

Step-by-step guide

1. Gather the following information about the data set you wish to make available:

   NOTE:
   If you are requesting partial funding, complete 1 - 11
   If you are not requesting funding, complete 1 - 6

   1. Data requested:
   2. Requester:
   3. Purpose:
   4. License type:
   5. Cost:
   6. Amount to be funded by requester:
   7. PhD students likely to use in the next 12 months:
   8. Faculty likely to use it in the next 12 months:
   9. Standard/Widely Used Database?
   10. Other/Notes:
   11. Data provider point of contact:

   Note: Include a short, 2-3 paragraph, at most, summary of the data requirements in question.

   2. E-mail this information to SOMIT at somit@yale.edu. (this creates a ticket in the DESK project)

   3. A request ticket will be created and the Research Systems Administrator will contact you to let you know when the Research Committee will meet to review the request.

   4. The Research Committee will review the request, and if it is approved, it will then be sent to the Office of the General Counsel* to review and sign.

   5. Once the contract is signed and approved, the Research Systems Administrator will act as a liaison with the company to obtain/access the data and make it available for Yale SOM researchers.

   * it is a requirement that General Counsel reviews and signs all contracts

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