Summary
All of the SOM communications and collaboration revolve around Outlook 365. For Yale joint degree students who may already be using EliApps, use this service offering to convert to Outlook 365, so it becomes the primary eMail associated with your polite Yale alias, and you will not miss any important communications.

Features
- Your polite Yale email alias "first.last@yale.edu" will now point to Office 365
- All your collaboration and communication for SOM will take place on Office 365
- Allows for a controlled and coordinated transfer over to Office 365 from Google EliApps for Education

Who is this information intended for?
This information applies to all SOM who are working towards joint degrees and have established EliApps accounts as their primary eMail.

How much does it cost?
There is no cost for the transition to the SOM primary communication and collaboration platform, Office 365

How do I get it?
Contact SOM IT via email at somit@yale.edu to request transition support to Office 365 it will be escalated to our Systems Team to complete the task.

Related Policy and Procedures
- All users of Yale University computing and networking facilities are expected to read and abide by the Information Technology Appropriate Use Policy. For additional information, please familiarize yourself with the Policies and Procedures related to HIPAA Security.

Related Knowledge Articles
- EliApps Google Apps for Education
- How to export mail, contacts and calendar items from Outlook to a .pst file
- How to import EliApps mail to Outlook 2010/2013