Create private, multi-workspace channel

Use these steps to convert a group DM to a private, multi-workspace channel. If you already have a group DM to converting, start from step 2a.

1. Start a direct message.
   a. On the left side of your Slack window, locate "Direct Messages" the click the + button.
   b. Search for and select at least 2 and up to 8 people to add to the group direct message, then send a message. You'll be able to add more people after step 2.

2. Convert it to a private, multi-workspace channel then add additional members.
   a. From your Slack desktop app, select the group direct message.
   b. Click the names of the DM members in the top left.
   c. Click the Settings tab, then click Change to a private channel
d. Read about the change, it cannot be undone.
Enter a name for your channel, then click **Change to Private**.

![Change conversation into a private channel?](https://example.com)

Names must be lowercase, without spaces or periods, and can't be longer than 80 characters.

You can add up to 1,000 people to a channel at once! [https://slack.com/help/articles/201980108-Add-people-to-a-channel#add-large-groups-to-a-channel](https://slack.com/help/articles/201980108-Add-people-to-a-channel#add-large-groups-to-a-channel)

We recommend adding people using their email addresses.

---

You'll now be able to **add anyone from Yale SOM to the channel**

```
You can add up to 1,000 people to a channel at once! https://slack.com/help/articles/201980108-Add-people-to-a-channel#add-large-groups-to-a-channel

We recommend adding people using their email addresses.
```

---

**Help us improve**

*Your Rating:*

*Results:*

11 rates

**Related articles**

- Can't add people to Slack channel (Create private, multi-workspace channel or Invite Guest)
- Create private, multi-workspace channel
- Set your Slack profile pronouns
- Set your Slack status to working remotely using the Outlook Calendar App
- Let others know you're working remotely in Slack